

Registration Information  
Please Print

\_\_\_\_\_  
(Date)

Patient Name: Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_ Other Phone ( ) \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Female/Male \_\_\_\_\_ Social Security# \_\_\_\_\_

Marital Status \_\_\_\_\_ Employer/School \_\_\_\_\_

Referred by \_\_\_\_\_

Primary Care Physician/ Address/ Phone \_\_\_\_\_

In Case of Emergency call: Name \_\_\_\_\_ Phone# ( ) \_\_\_\_\_

Person Responsible for Payment \_\_\_\_\_ DOB: \_\_\_\_\_

Relationship to Patient \_\_\_\_\_ Social Security# \_\_\_\_\_

Employer of Person Responsible for Payment \_\_\_\_\_

Address of Responsible Party Unless Same as Above \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

I am responsible for full & timely payment for services I request: \_\_\_\_\_  
Signature of Responsible Party

Complete this part only if you plan to request reimbursement from insurance. Please discuss any parts of this that need clarification with your physician/therapist.

1. Check whether your insurance coverage requires pre-certification (the phone number should be on your card).
2. Ask a secretary to make a copy of your insurance card(s).
3. Primary Insurance: \_\_\_\_\_ Policy Holder: \_\_\_\_\_ DOB: \_\_\_\_\_
4. Secondary Insurance: \_\_\_\_\_ Policy Holder: \_\_\_\_\_ DOB: \_\_\_\_\_
5. I authorize my physician/therapist to release information about my condition and treatment to my medical insurance carrier for reimbursement. I am responsible for full and timely payment for services I request. It is my responsibility to contact the insurance carrier promptly when payment is delayed or miscalculated.

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

6. I authorize the insurance company to reimburse my physician/therapist directly.

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

For office use only: C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_ F \_\_\_\_\_

Patient will submit for insurance themselves \_\_\_\_\_ Yes \_\_\_\_\_ No. Other arrangements agreed upon: \_\_\_\_\_

Therapist Name \_\_\_\_\_